

Title: Technical Project Manager:

Location: Atlanta

Are you a project manager with ecommerce experience looking for a great new career opportunity? ShopVisible is a rapidly growing ecommerce Software as a Service “SaaS” provider looking for our next star. The right ecommerce professional will have that great combination of skills in client management, software development and deployment, and project management. Below are some more details – but if you have this kind of experience, we have a great opportunity for you.

Description

The role of the Technical Project Manager (TPM) is to plan, execute, and finalize projects surrounding the deployment of ShopVisible ecommerce solutions. The TPM is responsible for managing deliverables, resources, status, and quality elements throughout the lifecycle for projects that span multiple functions, departments, and processes. The TPM acts as a single point of interface to the client and project teams for all resources, support services, vendors, and project sponsors.

Projects have significant technical requirements and require understanding of software development and ecommerce. Projects cross platforms, applications, and business lines and may include technical, creative, and strategic business components. Projects must be managed to strict deadlines and within budget. This will include direct communication with clients during the implementation process, training and through transition to ongoing customer support. The TPM will be required to coordinate the efforts of team members and third-party contractors or consultants in order to deliver projects according to plan. The TPM will also define the project’s objectives and oversee quality control throughout its life cycle.

Responsibilities

- Direct and manage project development and scope from beginning to end.
- Define project scope, goals and deliverables that support business goals in collaboration with clients, client services team, management and stakeholders.
- Develop full-scale project plans and associated communications documents.
- Effectively communicate project expectations to team members and stakeholders
- Estimate the resources and participants needed to achieve project goals.
- Draft and submit budget/scoping proposals, and recommend subsequent changes
- Where required, negotiate with other department managers for the acquisition of required personnel/resources from within the company.
- Set and continually manage project expectations with team members and other stakeholders.
- Delegate tasks and responsibilities to appropriate personnel.
- Identify and resolve issues and conflicts within the project team (client side, internal teams and vendors).
- Identify and manage project dependencies and critical path.
- Plan and schedule project timelines and milestones using appropriate tools.
- Assist with proposals
- Create and deliver frequent project status reports to project team and clients

- Analyze results, and troubleshoot problem areas.
- Proactively manage changes in project scope, identify potential crises, and devise contingency plans.
- Define project success criteria and disseminate them to involved parties
- Develop best practices and tools for project execution and management.
- Review deliverables prepared by team before passing to client.
- Effectively apply our methodology and enforces project standards.
- Prepare for engagement reviews and quality assurance procedures.
- Minimizes our exposure and risk on project.
- Ensures project documents are complete, current, stored and communicated appropriately.

Position Requirements

SKILLS:

- Must possess a broad understanding of ecommerce and Web-based technologies and demonstrate a clear ability to implement these technologies.
- Must have a strong working knowledge of software applications development methodology.
- Strong customer service skills are required
- Ability to design and implement complex software solutions required.
- Excellent oral and written communication skills are required.
- Excellent time management and organizational skills are required.
- Bachelors degree required
- 7 + years of project management required OR advanced degree or certification and 5+ years
- PMP Certification preferred
- Experience in ecommerce a strong preference
- Strong familiarity with project management software
- Familiar with programming languages a plus, including HTML; CSS, Javascript, asp/,net
- Working knowledge of SQL; must be able to write and understand Transact SQL, SQL Server
- Solid working knowledge of current Internet technologies, including flash, html, ajax
- Experience at working both independently and in a collaborative environment is essential.
- Can conform to shifting priorities, demands and timelines through analytical and problem-solving capabilities.
- Reacts to project adjustments and alterations promptly and efficiently.
- Flexible during times of change.
- Ability to read communication styles of team members and contractors who come from a broad spectrum of disciplines.
- Persuasive, encouraging, and motivating.
- Ability to elicit cooperation from a wide variety of sources, including upper management, clients, and other departments.
- Ability to diffuse tension among project team, should it arise.
- Must be able to learn, understand, and apply new technologies.
- Ability to effectively prioritize and execute tasks in a high-pressure environment is crucial.
- Concurrently manage multiple projects.
- Manage change control procedures.
- Recruit, manage, and appraise resources. Mentor other project managers.

Salary/Benefits: Salary commensurate with experience

ShopVisible, LLC provides leading edge search friendly ecommerce solutions for manufacturers, retailers and distributors. Our software and services are a fully outsourced technology solution that includes software, development, design services, and best practices in online marketing, content management and search friendly ecommerce.

We provide best in class technology while limiting technology risks and costs for our clients. Our team is committed to delivering a great ROI for our customers. You can learn more about ShopVisible at www.shopvisible.com.

ShopVisible offers a challenging environment, where employees are part of a team, encouraged to come up with creative solutions to business problems, and have the opportunity to make immediate and continual impact on the business, on our clients' businesses and on their own careers. We are looking for bright, energetic and motivated individuals who are looking for an opportunity to help us continue to deliver great value to our clients and contribute in an exciting and rewarding workplace.